

Ruislip Gardens Primary School



Monday 4th January 2021

Dear Parents/Carers,

I hope this letter finds you all safe and well in these unprecedented times. Thank you for completing the Critical Worker Google form requesting a place for your child to attend school from **Tuesday 5th January until Friday 15th January 2021**. School will only reopen for children of Critical Workers and vulnerable children. To minimise the risk of spread of the infection we will be operating with a reduced staff in place.

Please do not send your child to school if you or anyone in your household has Covid-19 symptoms:

The most common symptoms of coronavirus (COVID-19) are recent onset of:

- new continuous cough and/or
- high temperature and/or
- a loss of, or change in, normal sense of taste or smell (anosmia)

For most people, coronavirus (COVID-19) will be a mild illness.

If your child does develop symptoms, you can seek advice from the nhs.uk website at <https://www.nhs.uk/conditions/coronavirus-covid-19/check-if-you-have-coronavirus-symptoms/>. If you are concerned about your child's symptoms, or they are worsening you can seek advice from NHS 111 at <https://111.nhs.uk/> or by phoning 111. **Please notify the school if your child becomes symptomatic and consequently tests positive.**

What are the dropping off and collection arrangements?

Only one adult per family will be allowed to drop off or collect their child. Social distancing should be maintained and a face covering should be worn by the adult whilst queuing. Please ensure children arrive on time and are collected promptly in accordance with the table below in order to help prevent 'bubbles' mixing and the virus from spreading.

| YEAR GROUP | DROP OFF TIME | DROP OFF & COLLECTION GATE | COLLECTION TIME |
|---------------------|---------------|----------------------------|-----------------|
| Nursery & Reception | 8:30am | GATE 2 | 3:30pm |
| Year 1 | 8:50am | GATE 3 | 3:10pm |
| Year 2 | 8:50am | GATE 1 | 3:10pm |
| Year 3 | 8:40am | GATE 4 | 3:15pm |
| Year 4 | 8:30am | GATE 4 | 3pm |
| Year 5 | 8:40am | GATE 5 | 3:15pm |
| Year 6 | 8:30am | GATE 5 | 3pm |

Under no circumstances will Year 6 be permitted to bring their mobile phones to school with them, as we cannot risk the spread of the infection by phones being handled.

What are the arrangements for Breakfast and After School Club?

SMARTY's is not available w/c 4th January. If you would like to book a place for your child w/c 11th January please book your place directly with SMARTY's in the usual way (07511 812 324).



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What does my child need in school?

- All pupils should wear school uniform
- Trainers or plimsolls can be worn with uniform for PE/outdoor activities
- PE kit to be worn on PE days, which will remain the same
- Forest School kit to be brought in a labelled bag
- Children to bring in their own pencil cases from home, these will remain in school.
- A named water bottle
- A small piece of fruit for break time
- A named packed lunch (the school kitchen will be operational from Monday 11th January)
- An individual packet of tissues if you wish
- A box of tissues for the school – thank you
- An individual named hand sanitiser if you wish

How can I contact the school?

In the first instance please email the school at officeemail@ruislipgardensschool.co.uk or leave a voicemail on the school answerphone (the office is currently not fully staffed). You will not have an opportunity to enter into a dialogue with school staff at drop off or collection times as our priority will be the safety of the children, so all queries should come into the office email or you can contact your child's teacher on the class email.

What are the arrangements for lunchtime?

- Week commencing 5th January, children should bring a packed lunch (please do not send in any items containing nuts as we have children with severe allergies). Please ensure your child has any cutlery required e.g. spoon for yoghurt.
- Week commencing 11th January, the school kitchen will offer hot meals. A lunch order form will be sent via ParentPay.

What will happen if I choose not to send my child to school?

If you choose not to send your child to school, we will continue to support your child with home learning activities via Google Classroom. However, please remember to call the absence line: 01895 632 895 option 1 on days 1, 3 and 5 giving full details for the reason for absence

We look forward to welcoming your child back to school tomorrow.

Yours faithfully

Miss Basson
Acting Headteacher

